

Managing Oneself & Leading Others

Seminar FAQ's

When?

- The Seminar starts with an orientation session at 4:30 PM, Monday May 7, 2012.
- Each day, the program starts at 8:00 AM with continental breakfast, tea, and coffee. The classroom portion ends at 4:30 PM, with optional coaching sessions offered to participants from 5:00 -8:00 PM each evening. Lunch is planned for 12:00 -1:00 PM May 8-10.
- The seminar concludes at 1:00 PM on May 10 after lunch.
- 360 Surveys are administered within one week of registration. The first action is for the participant to choose at least 6 people to provide feedback on their leadership style. The survey report will be discussed at the workshop.
- Evenings are free, except for minimal reading and coaching assignments.

Where?

- 2700 N. Lumina Avenue, Wrightsville Beach, NC 28480
- Directions available on <http://www.google.com/maps>
- ILM is the closest airport, which is approx. 5 miles from Shell Island Resort
- The Shell Island Resort is an oceanfront conference center. Each participant will be housed in an oceanfront suite with living room, bedroom, balcony, swimming pool, parking garage, dining facilities, and concierge to assist with recreational activities.
- Average temperature for May is 73° F

What will we learn each day?

- Please reference the Window Pane at www.Rowhill.org for daily course activity descriptions. It can be found on the Managing Oneself and Leading Others Page linked from the home page.

When do I receive my workbook?

- At the orientation session on Monday evening.

What is the value?

- We guarantee that each leader will walk away with comprehensive information on their leadership style, their action plans for leading in current work environment, development goals for the next six months, action plans to improve their abilities to build trust with stakeholders such as other employees, teams, customers, and bosses. We help leaders communicate more clearly and build shared vision of business strategy.
- We will provide practical conflict management approaches through TKI survey. We will provide understanding of Daniel Goldman's EQ principles for leaders. Every participant will receive an EQ Survey to explore how each leader manages their emotions, the emotions of others, and how they deal with work relationships that are essential for success. We will facilitate an action planning session based on John Kotter's 8 stages of change leadership, which includes practical ways to deal with resistance
- We will provide a practical approach called GROW to coach and develop the performance of others
- We will explore how leaders deal with current team challenges, looking at how they improve the performance of team members and maximize their leadership role.

The context for the course is:

- Focused on your current leadership and management challenges
- Focused on the belief that each leader must mind the gap. Personal development is a constantly changing target based on demands of professional and personal life
- The classroom is a learning lab, where we will practice conversations using techniques and frameworks taught by the instructors
- We ask each person to draw on their experiences and share them in the classroom. We ask for confidentiality with the stories shared in the seminar

How do I register?

- Signup is linked from the www.rowhill.org homepage

How do I pay?

- You may pay online using Master Card, American Express, or Visa via Rowhill's credit card checkout form. You may also use your Paypal account to checkout with your preferred payment method.

When do I pay and what amount?

- Payment is at time of registration. You have two options:
 - 1) Full accommodations and tuition for course is **\$1650**
 - 2) Tuition only is **\$1095** if you plan your own accommodations
- If cancellation is necessary we will provide you with priority registration at the next available “Managing Oneself” Seminar. Dates are currently being established for September and December at the same location. Full refunds are provided 14 days in advance of the workshop.

Who should attend?

- Mid-level managers and leaders in organizations that are accountable for getting things done and expected to engage up, out, and down the organization. Attendees do not need to have direct reports. Project managers are welcomed. We anticipate a diverse and talented group of professionals from several industry sectors.

Who is teaching?

- Jim Sheegog and Ken Graham will be leading the event. Jim and Ken both have experience teaching globally and locally from the Nigerian National Petroleum Corporation to the CDC in Atlanta. Our faculty have a versatile teaching history in many industries such as health care, pharmaceuticals, oil & gas, energy, technology, engineering, accounting, etc. They have worked with such companies as Quintiles, GlaxoSmithKline, Shell, PriceWaterHouseCoopers, Siemens AG, Oracle, Gulfstream Aerospace, etc. For more specific information please visit the “Our Staff” section at www.rowhill.org

Who wrote the materials?

- The materials are all composed into the manual by Rowhill faculty. The materials are based on world’s leading authors such as Peter Drucker, John Kotter, Peter Senge, 7 Habits of Highly Successful People, Steven Covey, Daniel Goldman, and original teaching materials developed by Ken and Jim.